

# Valhalla School Foundations Charter Board Meeting

March 29, 2021

Meeting Location: Zoom

In Attendance: N. Westad; B. Skaksen; T. Corbett; C. Waldner; J. Syme;  
A. Odd; D. Eckstrom; J. Moutray; P&T Braeseth; M. Gilbert  
Unavailable: J. Shepelwik; M. Hietland

## 1.0 Call to Order

Meeting called to order at 7:32pm with a quorum present.

## 2.0 Approval of Agenda

Additions to Agenda:       6.1- Bylaws  
                                      7.1- Director Nomination  
                                      7.2- Director Resignations  
                                      7.3- Alberta Ed. evaluation meeting recap

(29/03-01) B Skaksen moves to accept the agenda with the inclusions of 6.1, 7.1, 7.2, and 7.3. AIF.

## 3.0 Approval of Minutes

(29/03-02) C. Waldner moved to approve minutes with amendments. AIF.

## 4.0 Approval of Reports

### Verbal reports:

**Transportation-** The new bus is still in the United States, the dealership is hopeful it will get through the border into Canada by mid April  
-One of the drivers was off on sick leave for a week. She is now back at work.  
-Carrier profile has been put in place.

**Executive/Chair-** The government's new curriculum draft was emailed out.  
- There was a Charter Board Chair's meeting. All schools experiencing struggles and shortfalls

**Finance-** The budget is not available as we're waiting on the government budget  
-Need to move on a bus payment option after the budget is available.  
- The budget needs to be completed and submitted by May 30

Submitted reports reviewed:

(29/03-03) C. Waldner moves to accept reports as presented. AIF.

## 5.0 Business arising from minutes

FCSS Payment: The county will negotiate for next year what our cost and services will look like, potentially moving to a payment for use basis as utilized by some other schools.

Request by the board for the administration to formulate a cost/need report for evaluation of what we will need from this service and what our options might look like.

(29/03-04) C. Waldner moves to pay the current FCSS invoice. 2nd by T. Corbett. Approved by J. Syme and N, Westad; B. Skaksen Opposed. Motion carried.

## 6.0 Old Business

**6.1 Bylaws** T. Corbett presented, as per the Governance report, there are recommendations for review of, and amendments to three of the current Bylaws at the upcoming members meeting.

Discussion regarding the following:

Article 3: Board of Directors

Section 3: Term Directors shall be elected for three year terms. Terms shall be staggered so that no more than **three Directors** of the Board shall be up for election in any year, unless a vacancy(ies) needs to be filled.

\*\*previous version stated one third ( $\frac{1}{3}$ ) however our rotation of seats has 3/7 being up for election every three years

Article 4: Meetings

**Section 6: Meeting platforms.**

**The location of public meetings is to be announced in conjunction with the date and time, or the location to be updated as soon as that is determined. Meetings can be held in person, by telephone conference, or by electronic meeting platforms.**

\*\*\*This is a new addition to Article 4 which comes as a need to include online platforms for meeting due to the ongoing pandemic restrictions. The government has not yet passed bill C-53 regarding online voting, but the policy committee will review the requirements once this is addressed provincially and build the policy from there.

Article 6: Officers of the Board

**Removal of the reference to co-chairs throughout this Bylaw**

\*\*Historically the concept of co-chairs has made leadership and roles complicated and it seems far more effective to utilize a chair and vice chair structure.

After some general discussion the Directors agreed these changes would be worth bringing forward at the upcoming AGM.

## 7.0 New Business

**7.1 Director Nomination-** We have received one Director nomination package and look forward to putting this forward at the upcoming AGM.  
- We will need to ratify M. Hietland's Director seat at the upcoming AGM. T. Corbett will reach out to her tomorrow to clarify her plans for the upcoming year regarding availability.

**7.2 Director Resignations-** Resignations have been submitted by J. Syme, N. Westad and B. Skaksen.

(29/03-05) C. Waldner moves to accept letters of resignation as submitted. AIF.

Nancy will be forwarding her VSF files to T. Corbett for distribution to the appropriate Director next year following the organizational meeting.

Signing authority will need to be transferred as quickly as possible in April as we will be losing both of our signing Directors this month. A. Odd will call to make an appointment with the bank for as soon as possible following the scheduling of the organizational board meeting in April.

Discussion regarding adjustment of N. Westad's seat at the AGM to start as a new 3 year term to balance the director seats up for reelection next year to comply with our bylaws. No motion made at this time.

### **7.3 Alberta Education meeting recap**

We had a great meeting with Alberta Ed for the upcoming charter renewal. They will be having a debriefing meeting with S. Mumert, and D. Eckstrom on 30/03/21 to discuss what information they gathered through their conversations with various stakeholders.

Extras: The critical worker subsidy has been addressed for our eligible staff. There have been two support staff resignations this month, one has found a new position and one is moving. Look for upcoming advertisements for these positions.

### **8.0 Evaluation of Meeting**

A productive meeting, with a lot of great information shared. Thanks to J. Syme for her hard work this year. Also many thanks to B. Skaksen and N. Westad for their ongoing hard work and leadership over the past several years.

### **9.0 Adjournment**

(23/03-05) B. Skaksen moved to adjourn at 8:45pm. AIF.

**Next board meeting April 14, 2021 at 6:30pm via zoom will be the organizational meeting.**